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**POLICY ON SERVICES  
CHARGED TO SCHOOLS &  
ACADEMIES FOR BESPOKE  
INVOLVEMENT WITH A YOUNG  
PERSON OR PROFESSIONAL**

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**RAEDWALD**  
T · R · U · S · T

RATIFIED BY THE TRUST BOARD IN:  
2<sup>nd</sup> MARCH 2022

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**NEXT REVIEW DATE: SEPTEMBER 2022**

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## **POLICY ON SERVICES CHARGED TO SCHOOLS & ACADEMIES FOR BESPOKE INVOLVEMENT WITH A YOUNG PERSON OR PROFESSIONAL**

### **1. Core Funding**

The Raedwald Trust receives direct funding from the Education and School Funding Authority and Local Authority High Needs Funding Block for pupil places within its academies. This is used to fund core activities such as:

- Education for pupils in line with published academy admissions information
- Attendance at relevant multi-agency and review meetings
- Core staff to act as lead professionals to liaise with medical or education staff to co-ordinate personalised learning programmes;
- Advice and consultation to schools/academies regarding the education of pupils at risk of exclusion and/or making reasonable adjustments for pupils with medical and/or mental health needs
- Family liaison to support pupil to re-engage with education;
- Premises and infrastructure

### **2. Commissioned Bespoke Charged Services**

The Raedwald Trust is able to offer bespoke support to schools wishing to commission services directly. Such provision is agreed via a Service Level Agreement and engagement letter between the Raedwald Trust and the Headteacher of the School/Academy when the pupil begins working with a Raedwald Trust Academy, otherwise described as 'on admission'. Charges for bespoke pupil facing provision vary depending on the programme – please refer to schedule 1 of the Service Level Agreement.

Charging for one-off consultations and observations can be provided on request.

Charging is termly in advance.

All costs incurred for entry for external examinations will be recharged.

The principles for the pricing decisions are set out by the Trust Board below;

- cost recovery is a minimum requirement for any traded service
- pricing is based on staffing and estimated non-pay expenditure with a reasonable allowance included for overhead costs
- expectation that the price of services increases with an appropriate rate of inflation each year
- prices that conform to these principles can be approved by CEO
- where a proposed pricing for a particular service will result in increased use of reserves compared to the Trust's agreed budget, the CEO will be required to take a report to Board setting out the pricing mechanism and impact on the medium term budget
- the trust regularly undertakes benchmarking against equivalent providers to understand sector norms and to inform our pricing decisions

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### **3. Transport for Commissioned Bespoke Charged Services**

Appropriate transport arrangements are the financial responsibility of the home school/academy: agreement for this is contained within the SLA.

Arrangements are always made according to the pupil's individual need and ability to access transport. Transport can be arranged by the Raedwald Trust and the school/academy will then be recharged separately to the above provision costs.

