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# **POLICY STATEMENT ON THIRD PARTY PROVIDER ACCESS**

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**RÆDWALD**  
T · R · U · S · T

RATIFIED BY THE TRUST BOARD IN:  
NOVEMBER 2018

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**NEXT REVIEW DATE: SEPTEMBER 2019**

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## POLICY STATEMENT ON THIRD PARTY PROVIDER ACCESS

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|--|--------------------------------|
| <b>Person responsible for this policy:</b> | Angela Ransby                  |
| <b>Policy author:</b>                      | Martin Weston                  |
| <b>Date to Trust Board:</b>                | 19 <sup>th</sup> December 2018 |
| <b>Date Ratified:</b>                      | 8 <sup>th</sup> January 2019   |
| <b>Date to be Reviewed:</b>                | September 2019                 |
| <b>Policy displayed on website:</b>        | Yes                            |

|                               |               |
|-------------------------------|---------------|
| <b>CEO Signature:</b>         | Angela Ransby |
| <b>Trust Board Signature:</b> | Roger Fern    |

## TABLE OF CONTENTS

|  |   |
|--|---|
| 1. Introduction .....                          | 3 |
| 2. Pupil Entitlement.....                      | 3 |
| 3. Management of Provider Access Requests..... | 4 |
| 4. Opportunities for Access .....              | 5 |

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## 1. Introduction

This policy statement sets out the Trust's arrangements for managing the access of providers to pupils within the Trust for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## 2. Pupil Entitlement

All pupils in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies,, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

### Overall Aim

The Trust prioritises opportunities for learners to prepare for adult and working life. The aims of careers, work experience, vocational learning and work-related learning are designed to:

- Acknowledge that work-related learning is an essential part of the full preparation for adult life
- Ensure that learners follow courses and programmes which are appropriate to their longer term aspirations and needs
- Improve learner understanding of the world of work and its demands
- Increase access and choice for all learners
- Improve the employability of learners and their transition from school to adult and working life
- Break down barriers between education and the world of work and enterprise
- Promote greater awareness for learners about the world of work, the development of key skills and employability
- Develop a range of appropriate and relevant curriculum activities which assist in raising all learners' aspirations and achievement and which are of the highest quality and are regularly monitored
- Relate skills attitudes, concepts and knowledge learned in school to applications in the wider world
- Provide learners with high quality informed independent and impartial guidance on the choices available for education, training and employment as well as other interests
- Develop effective links with key partners and local industry.

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### 3. Management of Provider Access Requests

A provider wishing to request access should contact:

Martin Weston – Raedwald Trust External Provision Lead

Telephone: 01473 550472, email: [mweston@raedwaldtrust.org](mailto:mweston@raedwaldtrust.org)

Alderwood Academy: Giles Wright – Head of School, Alderwood Academy, Raeburn Road, Ipswich IP3

0EW Telephone: 01473 725860 Email: [gwright@raedwaldtrust.org](mailto:gwright@raedwaldtrust.org)

Lindbergh Campus: Kim Charlesworth – Head of School, Lindbergh Campus, Lindbergh Road, Ipswich

IP3 9FA Telephone: 01473 719559 Email: [kcharlesworth@raedwaldtrust.org](mailto:kcharlesworth@raedwaldtrust.org)

Montgomery Road Campus: Julie Cox – Head of School, Montgomery Road Campus, 76 Montgomery

Road, Ipswich IP2 8QR Telephone: 01473 604918 Email: [jcox@raedwaldtrust.org](mailto:jcox@raedwaldtrust.org)

Parkside Academy: Trudy Read – Head of School, Parkside Academy, 291 Spring Road, Ipswich IP4 5ND

Telephone: 01473 717013 Email: [tread@raedwaldtrust.org](mailto:tread@raedwaldtrust.org)

St Christopher's Academy: Tom Baker – Head of School, St. Christopher's Academy, Renfrew Road,

Ipswich IP4 3HG Telephone: 01473 725115 Email: [tbaker@raedwaldtrust.org](mailto:tbaker@raedwaldtrust.org)

Westbridge Academy: Nicola Axford – Head of School, Westbridge Academy, London Road, Ipswich

IP1 2HE Telephone: 01473 251329 Email: [naxford@raedwaldtrust.org](mailto:naxford@raedwaldtrust.org)

## 4. Opportunities for Access

The Raedwald Trust offers an open access policy to any trainer, post 16 provider or employer who wish to visit and can accommodate any type of sessions. A number of events, integrated into the Trust's careers programme, will offer providers an opportunity to come into the individual sites to speak to pupils and/or their parents/carers:

|                | <b>Autumn Term</b>   | <b>Spring Term</b>   | <b>Summer Term</b>   |
|----------------|--|--|--|
| <b>Year 8</b>  | Life Skills<br>ASDAN<br>PSHE<br>Introduction to Working Life<br>Assembly and tutor group opportunities | Life Skills<br>ASDAN<br>PSHE<br>Introduction to Working Life<br>Assembly and tutor group opportunities | Life Skills<br>ASDAN<br>PSHE<br>Introduction to Working Life<br>Assembly and tutor group opportunities |
| <b>Year 9</b>  | Life Skills<br>ASDAN<br>PSHE<br>Introduction to Working Life<br>Assembly and tutor group opportunities | Life Skills<br>ASDAN<br>PSHE<br>Introduction to Working Life<br>Assembly and tutor group opportunities | Life Skills<br>ASDAN<br>PSHE<br>Introduction to Working Life<br>Assembly and tutor group opportunities |
| <b>Year 10</b> | Preparation for Working Life –<br>Assembly and tutor group opportunities                               | Preparation for Working Life –<br>Assembly and tutor group opportunities                               | Preparation for Working Life –<br>Assembly and tutor group opportunities                               |
| <b>Year 11</b> | Preparation for Working Life –<br>Assembly and tutor group opportunities<br>Post 16 Taster sessions    | Preparation for Working Life –<br>Assembly and tutor group opportunities<br>Post 16 Taster sessions    | Preparation for Working Life –<br>Assembly and tutor group opportunities<br>Post 16 Taster sessions    |

Please speak with the Careers Leaders from each of the academies to identify the most suitable opportunity for you.

## 5. Premises and Facilities

Each site will make the main hall, classrooms or private meeting room available for discussions between the provider and pupils, as appropriate to the activity. They will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre. The Resource Centre is available to all pupils at lunch and break times.

